

Appendix- 2: Sample formats for Teacher appraisal Reports

(Source: UGC)

Format- 1

PERFORMANCE APPRAISAL REPORT FOR SELF APPRAISAL OF TEACHERS

i) **General Information**

- a) Name : Geeta n Byati
b) Address (Residential) : Turnel peth Betageri Gadag
c) Designation : Guest faculty
d) Date of Birth : 21/09/1996
e) Department : Mathematics
f) Area of Specialization : Mathematics
g) A) Academic Qualifications

Exam Passed	Board/ University	Subjects	Year	Division/Grade Merit etc.
High School (SSLC)	KSEEB	Kannada,English, Hindi,Maths,Science,Social science	2012	First class With distinction
Higher Secondary or Pre-degree (PUC)	PU board	Physics,Chemistry,Maths, Biology	2014	First class
Bachelor's Degree (s)	KUD	Physics,chemistry,Maths	2017	First class
Master's Degree (s)	KUD	Mathematics	2019	First class with Distinction
Research (s)	-	-	-	-
Other Diploma / Certificates etc.	-	-	-	-

* Teachers already in employment at the time of introduction of the scheme and for new entrants at the time of joining of the institution.

ii) Research Experience & Training

Research Stage	Title of work/Theses	University where the work was carried out
M.Phil or equivalent (M.Phil)	-	-
Ph.D. (Ph.D.)	-	-
Post-Doctoral	-	-

Research Guidance (give names of students guided successfully)	-	-
Training (please specify) Training and orientation programme for NSS officers. R.C.	-	-
R.C	-	-
Global Skill enhancement training programme.	-	-
Global Skill enhancement training programme	-	-

B) Research Projects carried out

Title of the Project	Name of the funding Agency	Duration	Remarks
-	-	-	-

C) Seminars, Conferences, Symposia Workshops etc. attended

Name of the Seminar/ Conference/ Symposia Workshop, etc.	Name of the Sponsoring Agency	Place and Date

3 days Entrepreneurship Awareness Camp(EAC)	Centre for Entrepreneurship development of Karnatak(CEDOK)	J.T College Gadag Feb 3 to 6 2017
Workshop on “career and Councilling”	UGC(GDA)	J.T College Gadag 22 nd Feb 2017
State level workshop on “Research Methodology”	UGC(GDA)	J.T College Gadag 25 th March 2017
National level seminar on “Recent trends in Mathematics”	UGC(GDA)	J.T College Gadag 3 rd & 4 th march 2017
State level workshop on “E-Resources & communication skill”	UGC(GDA)	J.T College Gadag 7 th Feb 2017
Workshop on “Skill development and use of E-Resources”	UGC(GDA)	J.T College Gadag 26 th Feb 2019

iii) Teaching Experience

Courses Taught	Name of the University/ College / Institution	Duration
iv) U.G. (B.A./B.Sc. etc. (B.A./B.Sc. etc. Hons.)	-	-
v) P.G. (M.A./ M.Sc., etc.)	Kssarts ,commer commerce, science College &pg center gadag	2 years
vi) M.Phil	-	-
vii) Any other	-	-

Total Teaching Experience : 2 years

a) Under-graduate (Pass) :

b) Under-graduate (Hons): _____

c) Post-graduate : 2years

viii) Innovations/Contributions in Teaching

a) Design of Curriculum :As per kud syllabus

b) Teaching methods : lecture method,PPT slide,Projector,use of OHP

c) Laboratory experiments : - computers,projector

- d) Evaluation methods :Descriptive,ShortAnswer,Work Shop
Assignment,Seminar Observation,home worketc used in college
- e) Preparation of resource :Refer Text Book,Jopurnals,Articles,Google Search
Including boks,
reading materials,
Laboratory manuals etc.
- f) Remedial Teaching / Student :Providingnotes,extra class and moral support
Counseling (academic)
- g) Any Other --

ix) Extension Work/Community Service

- a) Please give a short account :
of your contribution to
- i) Community work such as : ----
values of National
Integration, secularism,
democracy, socialism,
humanism, peace,
scientific temper, flood or
drought relief, small family
norms etc.
- ii) National Literacy Mission : ----
- b) Positions held/Leadership :
role played in organizations
linked with Extension ----
Work and National Service
Scheme (NSS), or NCC or
any other similar activity

D. Participation in Corporate Life:

- Please give a short account :
of your contribution to
- a) College/University/Institution : --
- b) Co-curricular Activities : Arranged Study tour, Arranged Science Exhibition
- c) Enrichment of Campus Life :Sports And Cultural Activities
(Hostels, sports, games, cultural activities)
- d) Students Welfare and : --
Discipline

e) Membership/Participation in Bodies/Committees on Education and National Development : -

f) Professional Organization of Teachers : -

E. (a) Membership of Professional Bodies, Societies etc. :-

(b) Editorship of Journals :-

F. Any other information :-

(Signature of the Teacher)

Format- 2**PERFORMANCE APPRAISAL REPORT
FOR SELF APPRAISAL OF TEACHERS****A. General Information**

- a) Name : Geeta N Byati
- b) Date of Birth :21/09/1996
- c) Address (Residential) : Turnel Peth subhash road betageri Gadag
- d) Designation :Guest lecture
- e) Department :Mathematics
- f) Area of Specialization : Mathematics
- g) Date of Appointment :
- (i) in the institution :19/7/2021
- (ii) in the present post : -
- h) Honors Conferred : -

B. Teaching

(a) Classes Taught

Class	Periods		
	Assigned per week **L T/P (1)	Taught in the year L T/P (2)	Steps taken for the teaching of periods missed during absence or leave (3)
i) U.G. (B.Com) (B.A./B.Sc.etc. pass) (B.A./B.Sc.etc. Hons)	--	--	--
ii) PG (M.A./M.Sc.etc.)	8+12	100+300 hrs	Taking extra class
iii) M.Phil			
iv) Any other			

* (To be filled at the end of every academic year)

** L=Lecture T=Tutorial P=Practical

b) Regularity and Punctuality : Yes

c) Details of course teaching :

plan, synopses of lecturers,
and reading lists supplied to
students .

- d) Details of participation in the :
following
- (i) University Education : --
 - (ii) Internal Evaluation : --
 - (iii) Paper Setting : --
 - (iv) Assessment of Home :
 - (v) Conduct of Exam : Yes
 - (vi) Evaluation of Dissertation :
etc.

C. Details of Innovations / Contribution in Teaching, during the year :

a) Design of curriculum :Syllabus Recommended by the university is redesigned as
on month wise and taken to teach on Weekly basis

b) Teaching methods : Uses of OHP,Slide Projector

c) Laboratory experiments : --

d) Evaluation methods : Descriptive

e) Preparation of resource : Text Books
material including books,
reading materials,
laboratory manuals etc.

f) Remedial Teaching / : Yes

Student Counseling
(academic)

g) Any other

D. *Improvement of Professional Competence:*

- (a) Details regarding
refresher courses/
orientation attended,
participation in summer
schools, workshops,
seminars, symposia etc.
including open university

courses/M.Phil., Ph.D.
 E. Research Contributions:

a) Number of students (M.Phil./ Ph.D.)

At the beginning of the year		Registered during the year	Completed during the year
M.Phil	-	-	-
Ph.D.	-	-	-

b) No. of research : -
 Papers published
 (please enclose list)

c) Research Projects:

Title of the Project	Name of the funding agency	Duration
-	-	-

d) Details of Seminars, : -
 Conferences, Symposia
 organized

e) Patents taken, if any, : --
 give a brief description

f) Membership of
 Professional Bodies,
 Editorship of Journals etc. :--

F. Extension Work/Community Service

- a) Please give a short account :
 of your contribution to
- i) Community work such as values of National
 Integration, secularism, democracy, socialism,
 humanism, peace, scientific temper, flood or
 drought relief, small family norms etc.
- ii) National Literacy Mission :
- b) Positions held/Leadership :
 role played in organizations
 linked with Extension
 Work and National Service
 Scheme (NSS), or NCC or
 any other similar activity

D. Participation in Corporate Life:

Please give a short account :
of your contribution to

- a) College/University/Institution :
- b) Co-curricular Activities :
- c) Enrichment of Campus Life :
(Hostels, sports, games, cultural activities)
- d) Students Welfare and Discipline
- e) Membership/Participation in :
Bodies/Committees on Education and National
Development
- f) Professional Organization :
of Teachers

H. Assessment

- a) Steps taken by you for the :
evaluation of the course programme taught

I. General Data

State brief assessment of your performance indicating

- (a) achievements :
- (b) difficulties faced and :
- (c) suggestions for improvement.

(Signature of the Teacher)

J. * Verification of factual data

- A. General Information
- B. Teaching
- C. Details of Innovations/Contribution in teaching, during the year
- D. Improvement of Professional competence
- E. Research contributions
- F. Extension work/community service
- G. Participation in Corporate Life

(Signature of the Person authorized*)

*By a person to be nominated by Principal/Vice-Chancellor.