

Appendix- 2: Sample formats for Teacher appraisal Reports

(Source: UGC)

Format- 1

PERFORMANCE APPRAISAL REPORT FOR SELF APPRAISAL OF TEACHERS

i) **General Information**

- a) Name : VENKARADDI ,H.KOLLI
- b) Address (Residential) : ‘K.S.S.ARTS.COMMERCE AND SCIENCE
COLLEGE GADAG
- c) Designation : Assistant Professor
- d) Date of Birth : 14.03.1966
- e) Department : MATHEMATICS
- f) Area of Specialization : 1) FLUID DYNAMICS
- g) A) Academic Qualifications

Exam Passed	Board/ University	Subjects	Year	Division/Grade Merit etc.
High School (SSLC)	K.S.E.BOARD	KAN,ENG,HINDI MATHS,SCIENCE SOCIAL STUDY	April- 1983	First Class
Higher Secondary or Pre- degree (PUC)	K.P.U.Board Bangalur	Kan,Eng,Phy,Mat Chem.Bio	April- 1986	Second Class
BoardBachelor’s Degree (s)	B.Sc K.U.Dharwad	Kan,Eng,Maths Phy,Stat	Apri- 1989	First Class
Master’s Degree (s)	M.Sc K.U.Dharwad	Mathematics	April- 1991	Second-Class
Research (s)				
Other Diploma / Certificates etc.		-	-	-

* Teachers already in employment at the time of introduction of the scheme and for new entrants at the time of joining of the institution

ii) Research Experience & Training

Research Stage	Title of work/Theses	University where the work was carried out
M.Phil or equivalent (M.Phil)		
Ph.D. (Ph.D.)		
Post-Doctoral		

Publications :

- 1)
- 2)

Research Guidance (give names of students guided successfully)	-	-
Training (please specify) Training and orientation programme for NSS officers. R.C. R.C Global Skill enhancement training programme. Global Skill enhancement training programme	ETI Training At Mysure Life Skill Training At NIMH Bengalure	

B) Research Projects carried out

Title of the Project	Name of the funding Agency	Duration	Remarks
-	-	-	-

C) Seminars, Conferences, Symposia Workshops etc. attended

Name of the Seminar/ Conference/ Symposia Workshop, etc.	Name of the Sponsoring Agency	Place and Date
I.SEMINARS:		
II.Conference:		
III.WORKSHOP:		

iii) Teaching Experience

Courses Taught	Name of the University/ College / Institution	Duration
iv) U.G. (B.A./B.Sc. etc. (B.A./B.Sc. etc. Hons.)	K.S.S COLLEGE GADAG	30years
v) P.G. (M.A./ M.Sc., etc.)		
vi) M.Phil		
vii) Any other		

Total Teaching Experience : 30 years

a) Under-graduate (Pass) : 30

b) Under-graduate (Hons):

c) Post-graduate :

viii) Innovations/Contributions in Teaching

- a) Design of Curriculum
- b) Teaching methods :
- c) Laboratory experiments :
- d) Evaluation methods :
- e) Preparation of resource material Including books, reading materials, Laboratory manuals etc.

- f) Remedial Teaching / Student :
Counseling (academic)
- g) Any Other --
- ix) Extension Work/Community Service**

- a) Please give a short account :
of your contribution to
- i) Community work such as :
values of National
Integration, secularism,
democracy, socialism,
humanism, peace,
scientific temper, flood or
drought relief, small family
norms etc.
- ii) National Literacy Mission :
- b) Positions held/Leadership :
role played in organizations
linked with Extension
Work and National Service
Scheme (NSS), or NCC or
any other similar activity

D. Participation in Corporate Life:

- Please give a short account :
of your contribution to
- a) College/University/Institution :
- b) Co-curricular Activities :
- c) Enrichment of Campus Life :
(Hostels, sports, games,
cultural activities)
- d) Students Welfare and :
Discipline
- e) Membership/Participation in :
Bodies/Committees on
Education and National
Development
- f) Professional Organization :
of Teachers

- E. (a) Membership of**
Professional Bodies,
Societies etc. :

- (b) Editorship of Journals :

F. Any other information

(Signature of the Teache

Format- 2**PERFORMANCE APPRAISAL REPORT
FOR SELF APPRAISAL OF TEACHERS****A. General Information**

- a) Name VENKARADDI.H.KOLLI:
- b) Date of Birth :14-03-1966
- c) Address (Residential) :BAJANTRI LAYOUT HATALAGERI ROAD
RING ROAD GADAG
- d) Designation :ASSISTANT PROFESSOR
- e) Department MATHEMATICS:
- f) Area of Specialization :FLUID DYNAMICS
- g) Date of Appointment :15-06-1993
- (i) in the institution :15-06-1993
- (ii) in the present post :15-06-1993
- h) Honors Conferred :

B. Teaching**(a) Classes Taught**

Class	Periods		
	Assigned per week **L T/P (1)	Taught in the year L T/P (2)	Steps taken for the teaching of periods missed during absence or leave (3)
i) U.G. (B.Com) (B.A./B.Sc.etc. pass) (B.A./B.Sc.etc. Hons)	18+00	--	--
ii) PG (M.A./M.Sc.etc.)			
iii) M.Phil			
iv) Any other			

* (To be filled at the end of every academic year)

** L=Lecture T=Tutorial P=Practical

b) Regularity and Punctuality :

c) Details of course teaching :
plan, synopses of lecturers,
and reading lists supplied to
students .

d) Details of participation in the :
following

(i) University Education :

(ii) Internal Evaluation :

(iii) Paper Setting :

(iv) Assessment of Home :

(v) Conduct of Exam :

(vi) Evaluation of Dissertation :
etc.

C. Details of Innovations / Contribution in Teaching, during the year :

a) Design of curriculum : **Syllabus recommended by the University
is re-designed as on month wise and
taken to teach on weekly basis**

b) Teaching methods :

c) Laboratory experiments :

d) Evaluation methods :

e) Preparation of resource :
material including books,
reading materials,
laboratory manuals etc.

f) Remedial Teaching / :

Student Counseling
(academic)

g) Any other

D. Improvement of Professional Competence:

(a) Details regarding refresher courses/ orientation attended, participation in summer schools, workshops, seminars, symposia etc. including open university courses/M.Phil., Ph.D.

E. Research Contributions:

a) Number of students (M.Phil./ Ph.D.)

At the beginning of the year		Registered during the year	Completed during the year
M.Phil			
Ph.D.			

b) No. of research :
Papers published
(please enclose list)

c) Research Projects:

Title of the Project	Name of the funding agency	Duration

d) Details of Seminars, :
Conferences, Symposia
organized

e) Patents taken, if any, : --
give a brief description

f) Membership of
Professional Bodies, KARNATAKA UNIVERSITY COLLEGE
TEACHERS ASSOCIATION

: , KARNATAKA UNIVERSITY MATHEMATICS TEACHERS
ASSOCIATION

F. Extension Work/Community Service

- a) Please give a short account :
of your contribution to
 - i) Community work such as values of National Integration, secularism, democracy, socialism, humanism, peace, scientific temper, flood or drought relief, small family norms etc.
 - ii) National Literacy Mission :
- b) Positions held/Leadership :
role played in organizations
linked with Extension
Work and National Service
Scheme (NSS), or NCC or
any other similar activity

D. Participation in Corporate Life:

Please give a short account :
of your contribution to

- a) College/University/Institution :
- b) Co-curricular Activities :
- c) Enrichment of Campus Life :
(Hostels, sports, games, cultural activities)
- d) Students Welfare and Discipline
- e) Membership/Participation in :
Bodies/Committees on Education and National
Development
- f) Professional Organization :
of Teachers

H. Assessment

- a) Steps taken by you for the:
evaluation of the course programme taught

I. General Data

State brief assessment of your performance indicating

- (a) achievements :
- (b) difficulties faced and :
- (c) suggestions for improvement

(Signature of the Teacher)

J. * Verification of factual data

- A. General Information
- B. Teaching
- C. Details of Innovations/Contribution in teaching, during the year
- D. Improvement of Professional competence
- E. Research contributions
- F. Extension work/community service
- G. Participation in Corporate Life

(Signature of the Person authorized*)

*By a person to be nominated by Principal/Vice-Chancellor.