

IQAC Meetings for the year 2012-13

First Meeting

It is hereby informed to all the Members of IQAC to attend the meeting to be held on 03-07-2012 at 11-00 am in the Principal's chamber to discuss the following agenda.

1. Read and confirm previous meeting minutes.
2. Analyze the performance of the students in the previous examination.
3. Regarding Admission procedure and process of the academic year.
4. Conduct CET coaching classes for High School Teachers.
5. Conduct campus drives.
6. Regarding Online Submission of IQAR for the previous year.
7. Any other matter with the consent of the Chair.

IQAC Coordinator

Principal

Resolutions of the First IQAC Meeting

The following resolutions are passed in the meeting held on 03-07-2012 at 11-00 am in the Principal's Chamber.

1. The Minutes of the previous meeting were read and confirmed in unanimously.
2. The performance of the students is furnished by the HODs is read and confirmed in the meeting along with top 10 merit students list.
3. As per the previous meeting resolutions, the admission committee assigned the work in this regard. It is acting as per the decision taken.
4. It is decided to organize CET coaching classes for the candidates who are appearing for High School Teachers Examination. The committee shall be formed in this regard.
5. It is resolved to conduct campus drive. The Placement officer is authorized to conduct the same.
6. All heads of various criteria's have submitted the necessary information to the IQAC Coordinator. The meeting authorized the Coordinator to submit the AQAR to the NAAC office.
7. In the meeting no other matter came for discussion. Hence the meeting is concluded with vote of thanks by the Co-ordinator.

Second Meeting

It is hereby informed to all the Members of IQAC to attend the meeting to be held on 07-07-2012 at 11-00 am in the Principal's Chamber. Following is the agenda.

1. Read and confirm previous meeting minutes.
2. Elect the General Secretary and Class Representatives of all the classes & Staff Secretary of the college.
3. Regarding inaugural function and organization of TQM programme.
4. Organization of National Level, State Level Seminars.
5. Conducting of Internal Assessment Tests.
6. Any other matter with the consent of Chairman.

IQAC Coordinator

Principal

Resolutions of the Second IQAC Meetings

The following resolutions are passed in the meeting held on 07-07-2012 at 11-00 am in the Principal's Chamber.

1. The Minutes of the previous meeting were read and confirmed in unanimously.
2. It is unanimously resolved that the General Secretary and the Class Representatives are to be selected on the basis of their performance in the previous examination.
3. It is resolved to organize Inaugural Function of the College Union before 31st July 2012 and organize TQM programme before 15th August 2012. It is authorized Principle and Chairman of the Association to decide date and invite Eminent Scholars as the Chief Guests for the function.
4. It is unanimously resolved that all the departmental heads are authorized to discuss and apply for the National and State level seminars to UGC on or before the stipulated date.
5. It is decided to conduct Internal Assessment Tests, Home Assignments and Class Seminars from time to time as per the university norms and calendar of events.
6. In the meeting no other matter came for discussion. Hence the meeting is concluded with vote of thanks by the Co-ordinator.

Third Meeting

It is hereby informed to all the Members of IQAC and HODs of all the Departments to attend the meeting to be held on 04-09-2012 at 11-00 am in the Principal's Chamber.

Agenda:

1. To Read and confirm previous meeting minutes.
2. To discuss the procedure and process of filling of examination form for odd semesters.
3. To discuss the Progress of syllabus.
4. To organize NSS Special Camp.
5. Any other matter with the permission of the Chair.

IQAC Coordinator

Principal

Resolutions of the Third IQAC Meetings

The following resolutions are passed in the meeting held on 04-09-2012 at 11-00 am in the Principal's Chamber.

1. The Minutes of the previous meeting were read and confirmed in unanimously.
2. It is unanimously resolved that the Examination Committee shall monitor the details of filling up of examination forms of odd semesters and verify the OMR sheets and assist the official staff for the filling up of examination forms.
3. It is discussed in detail with all the heads of the departments to monitor the progress of the syllabus and the remaining teaching hours to cope with the completion of syllabus before the closing of academic calendar of events.
4. It is resolved to organize NSS Special Camp at adopted village Doni Tq; Mundaragi. The date shall be fixed in consultation with Karnatak Univesity, Dharwad and Grampanchayat of Doni.
5. In the meeting no other matter came for discussion. Hence the meeting is concluded with vote of thanks by the Co-ordinator.

Fourth Meeting

It is hereby informed to all the Members of IQAC to attend the meeting to be held on 16-10-2012 at 11-00 am in the Principal's Chamber.

Agenda of the meeting:

1. To Read and confirm previous meeting minutes.
2. To discuss the progress and accomplishment of syllabus for the odd semester subjects of all the departments.
3. To discuss the conducting the semester examination and allocation of examination duty such as the Senior and Junior examiners.
4. To discuss the uploading of internal assessment marks of the students to the university.
5. Any other matter with the consent of the Chairperson.

IQAC Coordinator

Principal

Resolutions of the Fourth IQAC Meetings

The following resolutions are passed in the meeting held on 16-10-20102 at 11-00 am in the Principal's Chamber.

1. The Minutes of the previous meeting were read and confirmed in unanimously.
2. The heads informed the IQAC that their syllabus is completed and they are engaged in solving previous years question papers and preparing for practical examinations.
3. As the examination work is mandatory, all the staff members are allotted supervision work by the college. The vigilance squad and external senior supervision work is allocated by the university
4. It is unanimously resolved that the Internal Assessment marks of each candidate are displayed on the notice board as per university norms. All the heads of the department are authorized to look after the same and marks should be uploaded to the syntax provided by the university examination section.
5. It is discussed with the permission of the Chairperson to go through the financial assistance extended by UGC to respective Departments and direct them to organize national and state level seminars in the beginning of even semester. The tentative dates of the seminars may be decided and the necessary brochures should be prepared well in advance.

The meeting is concluded with vote of thanks by the Co-ordinator.

Fifth Meeting

It is hereby informed to all the Members of IQAC to attend the meeting to be held on 31-12-2012 at 11-00 am in the Principal's Chamber.

Agenda of the meeting:

1. To Read and confirm previous meeting minutes.
2. To discuss about the commencement of classes.
3. To organize seminars.
4. Any other matter with the consent of the Chair.

IQAC Coordinator

Principal

Resolutions of the Fifth IQAC Meeting

The following resolutions are passed in the meeting held on 31-12-2012 at 11-00 am in the Principal's Chamber.

1. The Minutes of the previous meeting were read and confirmed in unanimously.
2. It is unanimously resolved to conduct the classes as per the Even Semester Time Table prepared by the Committee.
3. It is resolved to organize UGC seminar before 31st March 2013.
4. In the meeting no other matter came for discussion. Hence, the meeting is concluded with vote of thanks by the Co -ordinator.

Sixth Meeting

It is hereby informed to all the Members of IQAC to attend the meeting to be held on 14th Feb-2013 at 11-00 am in the Principal's Chamber to discuss the following agenda.

1. Read and confirm previous meeting minutes.
2. Organization of Internal Assessment Test.
3. Performance of the students in the previous semester exams.
4. Online filling-up of examination forms.
5. Any other matter with consent Chairperson.

IQAC Coordinator

Principal

Resolutions of Sixth IQAC Meeting

The following are the resolutions passed in the meeting held on 14-02-2013 at 11-00 am in the principal's chamber.

1. The Minutes of the previous meeting were read and confirmed in unanimously.
2. It is unanimously resolved to conduct Internal Assessment Test as per the Time Table prepared by the IA Examination committee.
3. The odd semester examination result is furnished by the HODs is read and discussed along with top performers list. The meeting endorsed the same and thanked all the stakeholders in this regard.
4. The filling-up of examination form is entrusted to Examination Committee and the Non- teaching Staff. It is decided to take assistance of teaching faculty for the scrutiny.
5. In the meeting no other matter came for discussion. Hence, the meeting is concluded with vote of thanks by the Co-ordinator.

Seventh Meeting

It is hereby informed to all the Members of IQAC and HODs of all the Departments to attend the meeting to be held on 12th March-2013 at 11-00 am in the Principal's Chamber to discuss the following agenda.

1. Read and confirm previous meeting minutes.
2. Regarding organization of Annual Social Gathering.
3. Regarding Progress of syllabus.
4. Regarding Farewell for final year students.
5. Any other matter with the permission of the Chair.

IQAC Coordinator

Principal

Resolutions of the Seventh IQAC Meetings

The following resolutions are passed in the meeting held on 12th March 2013 at 11-00 am in the Principal's Chamber.

1. The Minutes of the previous meeting were read and confirmed in unanimously.
2. It is unanimously resolved to organize Annual Social Gathering before 15th April 2013. The Principal and Chairman's of the Associations entrusted to fix the date and invite the Chief Guest.
3. It is discussed in detail with all the heads of the departments to monitor the progress of the syllabus and the remaining teaching hours to cope with the completion of syllabus before the closing of academic calendar of events.
4. It is resolved to organize Farewell Function to final year students soon after the Annual Social Gathering.
5. In the meeting no other matter came for discussion. Hence, the meeting is concluded with vote of thanks by the Co-ordinator.

Eighth Meeting

It is hereby informed to all the Members of IQAC to attend the meeting to be held on 4th April 2013 at 11-00 am in the Principal's Chamber to discuss the following agenda.

1. Read and confirm previous meeting minutes.
2. Regarding progress and completion of syllabus for the even semester subjects of all the departments.
3. Conduct the semester examination and allocate examination duty such as the Senior and Junior Supervision.
4. Upload Internal Assessment marks of the students to the university.
5. Regarding performance appraisal and submission of documents to IQAC.
6. Any other matter with the consent of the Chairperson.

IQAC Coordinator

Principal

Resolutions of the Eighth IQAC Meetings

The following resolutions are passed in the meeting held on 04-04-2013 at 11-00 am in the Principal's Chamber.

1. The Minutes of the previous meeting were read and confirmed in unanimously.
2. The respective heads of the all the departments reported that they have completed the syllabus as per the schedule along with diary report. The Principal expressed satisfaction in this regard.
3. It is decided to allocate examination work to all faculty members as it is mandatory. It is also decided to relive the faculty who are appointed by the university as vigilance squad and external senior supervisor.
4. It is unanimously resolved that the Internal Assessment marks of each candidate are displayed on the notice board as per university norms. All the heads of the department are authorized to take necessary decisions, if there are any quarries about the internal marks within a week's time and the same marks should be uploaded to the syntax provided by the university examination section.
5. The IQAC Coordinator informed all stakeholders, departments, associations to furnish the relevant document to the respective criterion chairman's before the end of the academic year.
6. Principal instructed IQAC to inform the Admission Committee to be in touch with College during vacation & offer their service for coming Academic year admissions which is unanimously accepted in the meeting. The meeting is concluded with vote of thanks by the Co-ordinator.

Compliances of the IQAC Meetings for the year 2012-13

1. As per the decision taken in the meeting, the admission process is completed as per the University and Government norms.
2. As per the decision taken, all the Heads of the Criterion have submitted the information to the IQAC Coordinator.
3. As per the decision taken in the meeting, IA Tests are conducted as mentioned below.

Test	Odd Semester	Even Semester
I	16-08-2012 to 21-08-2012	22-02-2013 to 27-02-2013
II	26-09-2012 to 29-09-2012	21-03-2013 to 26-03-2013

4. As decided in the meeting, the Inaugural function of the College is organized on 28-07-2012. TQM programme is conducted from 07-08-2012 to 11-08-2012.
5. As decided in the meeting, the campus Interview is conducted by Graduate Finishing School and one candidate is selected.
6. As per the decision taken in the meeting, the NSS Special Camp is organized at adopted village Doni Tq. Mundaragi from 08-10-2012 to 14-10-2012.
7. As decided in the meeting, the National / State level Seminars/ Workshops/ Symposia are conducted as mentioned below.

Sl. No	Particulars	Date
1	UGC sponsored one day National level Seminar on 'E- Banking in India Challenges, Opportunities and Strategies' organized by Department of Commerce.	30-03-2013

8. As per the decision taken in the meeting, the Annual Social Gathering is organised on 07-04-2013.
9. As decided, the farewell function is organized on 10-04-2013.